

The Technical School at Broadstairs College Admissions Appeals Process

The purpose of this process is to ensure the independence of admission appeal panels and to ensure that all admission appeals are conducted in a fair and transparent way.

If you or your child is not offered a place at The Technical School you have the right to appeal. You must write to the Deputy Principal, at the address below, stating that you wish to appeal:

Deputy Principal, The Technical School, Ramsgate Road, Broadstairs, CT10 1PN

This should be no later than 30 days following notification of the application decision.

1. The Technical School will arrange for an Independent Appeals Panel to consider the reason(s) for refusal.
2. The panel will consist of three people (two will have education experience and one will be an independent person with no education experience). The panel will consider the case put forward, it must consider the admission arrangements for The Technical School and the reasons why you want to attend this particular school. The panel must exercise its discretion by balancing the weight of arguments. The appeal must be heard within 30 school days of the appeal being lodged.
3. The Technical School will provide Parents / Carers with the right to attend the Appeal Panel meeting in person, notification of the appeal date will be sent at least 10 school days' prior to the hearing.
4. The panel must communicate the decision of each appeal, including the reasons for that decision, in writing to the appellant and The Technical School. The clerk or chair must sign the decision letter and send it to the parties as soon as possible after the hearing but not later than five school days, unless there is good reason.
5. The panel must ensure that the decision is easily comprehensible so that the parties can understand the basis on which the decision was made. The decision letter must contain a summary of relevant factors that were raised by the parties and considered by the panel. It must also give clear reasons for the panel's decision, including how, and why, any issues of fact or law were decided by the panel during the hearing.
6. The decision of the Independent Appeals Panel is binding on the School and parents.

Repeat Appeals

The Technical School will not consider repeat appeals by the same applicant in the same academic year unless the applicant is able to prove that there have been material changes in their circumstances since the previous admission appeal. The final decision as to whether the material changes warrant a fresh appeal will be determined by a Panel made up of different members than in the original appeal.

Policy Owner: Deputy Principal Broadstairs College

Approving Body: Policy Committee

Stage of approval: Approved

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