

Remuneration Committee minutes

Meeting	Remuneration Committee	Date	19 November 2024
Location	Broadstairs Executive Board Room	Time	11.30am
Membership	Miranda Chapman, Chair (MC), Charles Buchanan (CB), Jo Worby (JW), Peter Cheney (PC)		
In Attendance	Graham Razey, CEO (GR) Sharon Hollingsworth, Group Director of Governance (SH) Jack Collinson (JC) Observer		

	ITEM	COMMENTS	ACTION
1	Welcome and Apologies for Absence	The Chair welcomed members to the meeting with Jo Worby attending via Teams.	
2	Declarations of Interest	There were no further declarations other than those previously declared.	
3	Minutes of the meeting held on 10 June 2024	Minutes of the meeting held on the 10 June 2024 were agreed as an accurate record and will be signed by the Chair following the meeting.	
4	Matters Arising not covered by this agenda	There were no matters arising.	

5	Terms of Reference for the Remuneration Committee	The updated terms of reference were reviewed, the Committee had no further updates to include. AGREED: The Terms of Reference for the Remuneration Committee.	
6	Annual Remuneration Statement 2023-24 to the Corporation	The 2023-24 Annual Remuneration Statement to the Corporation was presented and discussed. It was questioned whether the CEO expenses included expenses relating to the CEO's work as a National Leader of Governance. SH was asked to check to ensure the figure presented did not include NLG expenses. Recommend: Annual Remuneration Statement 2023-24 to the Corporation for approval, subject to a check of the CEO expenses.	
7	Any Other Business	There was no other business.	
8	Matters Considered Confidential	There were no matters considered confidential	
9	Date and time of next meeting –	Date and time of next meeting: Monday, 10 March 2025 (optional)	

There being no further business the meeting closed at 11:50am

Signed: 

Print: Miranda Chapman

Date: 10 March 2025