

Search and Governance Committee Minutes

Meeting	Search and Governance Committee	Date	3 September 2024
Location	Microsoft Teams	Time	12.30pm
Membership	Miranda Chapman (Chair), Charles Buchanan (CB), Gail Clarke (GC), <i>Peter Cheney (PC)</i> and Graham Razey (CEO)		
In Attendance	Sharon Hollingsworth [SH] – Group Director of Governance Georgia Shelton [GS] – Minute Taker		

	ITEM	COMMENTS	ACTION
1	Welcome and Apologies for Absence	The Chair welcomed members to the meeting.  Apologies were received for Peter Cheney.	
2	Declarations of Interests	There were no further declarations other than those previously declared.	
3	FGB, Committee and LCB Membership update	The FGB, Committee and Local College Board (LCB) Membership update was summarised and the following was noted:  The Chair explained that due to Jason Howard's role change within the EKC Schools Trust, he would be unable to dedicate the required time to carry out all of his existing governor duties, namely Chair of Sheppey LCB, member of the Education Committee, Full Governing Body meetings, and be the Safeguarding Lead Governor. To support Jason, it was recommended that he join the Audit Committee in place of the Education Committee and step down from being Chair of Sheppey College Local Board.  Governors agreed that the proposed changes would reduce the workload greatly and would be a good experience for Jason.	

		<p>It was further proposed that Tammy Mitchell steps down as Chair of Dover LCB and join Sheppey LCB in place of Jason.</p> <p>In addition, it was proposed that Sam Lawrence-Rose be appointed as chair of Dover LCB and join the Education Committee and steps down from serving on the Audit Committee.</p> <p>Governors approved of the above changes and observed that Sam has shown an interest in the Education side of Governance, and that the work taking place on Sheppey Secondary would make Tammy moving to the Sheppey Board more convenient.</p> <p>The Chair of Governors suggested the above proposals have been communicated with the relevant governors, and all have expressed their agreement.</p> <p style="text-align: center;"><b>RESOLVED: The above membership changes to the respective FGB Committee and LCB.</b></p> <p style="text-align: center;"><b>AGREED: Communications to be sent to all parties, and handover to be supported.</b></p> <p>The Group Director of Governance summarised the proposed independent LCB member appointments, and the following was agreed:</p> <ul style="list-style-type: none"> <li>- Tudor Price to join the Ashford Local College Board.</li> <li>- Chris Blundell and Siobhan Phillips to join the Broadstairs Local College Board.</li> <li>- Garry Costain to be offered a role on the Canterbury Local College Board.</li> <li>- Richard Archer to join the Dover Local College Board.</li> <li>- Folkestone Local College Board to continue looking for an independent member from Charlier Constructions.</li> <li>- Stuart Ruck and Liam Gudgeon to join the Sheppey Local College Board for a 1-year term, to be monitored and reassessed at the end of the term.</li> </ul> <p style="text-align: center;"><b>RESOLVED: The above independent LCB member recommendations were agreed.</b></p>	SH
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		<p>Governors were made aware that there are potential vacancies on the Full Governing Body and Audit Committee. The Chair suggested that Annette Bunn, currently a member of the Ashford Local College Board, would be an asset to the Full Governing Body and Audit Committee.</p> <p style="text-align: center;">RESOLVED: Annette Bunn to be invited to join the Full Governing Body and Audit Committee.</p> <p style="text-align: center;">AGREED: The Group Director of Governance to inform the Chair and Principal of Ashford Local College Board of the above decision.</p> <p style="text-align: center;">AGREED: The Chair of Search &amp; Governance Committee to approach Annette Bunn regarding the above opportunity on the Board and Audit Committee.</p> <p>The Committee discussed local authority representation on each local board, and it was suggested that there are gaps in this within Dover and Folkestone.</p> <p style="text-align: center;">AGREED: The Chair of Search &amp; Governance to contact Dover and Folkestone local authority representatives to gauge interest.</p> <p>Governors noted that many independent member terms had come to an end over summer or were approaching the end of term; it was questioned whether these had been resolved. The Group Director of Governance provided an update, all are currently being actioned or have been resolved. There were no concerns to report.</p> <p style="text-align: center;">NOTED: FGB, Committee and LCB Membership update.</p> <p>The Chair of Governors made members aware that Peter Troke, Full Governing Body member and Broadstairs LCB Chair, is currently unwell in hospital. The Group Director of Governance is in contact with Peter's wife and is receiving progress updates. Governors wished Peter Troke the best, and hope for his speedy recovery.</p>	<p style="text-align: center;">SH</p> <p style="text-align: center;">MC</p> <p style="text-align: center;">MC</p>
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4	Matters Considered Confidential	An additional confidential item was discussed by governors; SH and GS were not in attendance for this item and the discussion will form Confidential Minutes Part A.	
5	Date and time of next meeting	The next meeting will take place on Tuesday 19 <sup>th</sup> November 2024 at Broadstairs College.	

There being no further business the meeting closed at 1.02pm.

Signed: *Mulgan*

Print: *M L Chapman*

Date: *19/11/24*