



Remuneration Committee minutes

Meeting	Remuneration Committee	Date	9 May 2023
Location	Teams	Time	10.30am
Membership	<i>Miranda Chapman</i> [MC] [Chair], Charles Buchanan [CB], Jo Worby [JW], <i>Peter Cheney</i> [PC]		
In Attendance	Graham Razey [CEO] Sharon Hollingsworth [DG] [Director of Governance]		

Italics denotes absence.

	ITEM	COMMENTS	ACTION
1	Welcome and Apologies for Absence	<p>The Chair welcomed members to the meeting.</p> <p>Apologies were received from Peter Cheney and Miranda Chapman.</p> <p>In the absence of the Committee Chair, Joanna Worby was appointed acting Chair for the meeting.</p> <p>It was noted that due to absence the meeting was not quorate. It was agreed that the meeting would go ahead with any items for ratification to be taken outside of the meeting by all members via an e-resolution.</p>	
2	Declarations of Interest	There were no further declarations other than those previously declared.	
3	Minutes of the meeting held on 22 November 2022	Minutes of the meeting held on the 22 November 2022 were agreed as an accurate record and will be e-signed by the acting Chair following the meeting.	
4	Matters Arising not covered by this agenda	<p>There were no matters arising.</p> <p>[DoG left the meeting at 10.35am]</p>	
5	Remuneration of Senior Postholders	<p>(DoG not present)</p> <p><i>This item was considered confidential and will form Confidential Minutes Part A.</i></p>	



		<i>[CEO left the meeting]</i>	
6	Remuneration of the CEO	(CEO and DoG not present) <i>This item was considered confidential and will form Confidential Minutes Part A.</i>	
7	Any Other Business	There was no other business.	
8	Matters Considered Confidential	Items 5 & 6	
9	Date and time of next meeting	Tuesday, 21 November 2023 at 11am.	

There being no further business the meeting closed at:

Signed: 

Print: Miranda Chapman

Date: 21 November 2023