

Part Time Electively Home Educated Parent/Carer Collaboration Agreement

MISSION

To play a leading role for East Kent in developing the economic and social prosperity of the communities we serve

VISION

For ambitions in life and work to be achieved through outstanding education and skills

The purpose of this agreement is to set out clear expectations of the student, parent/carers and College staff and ensure all parties are working in collaboration to achieve best success for the learner

College staff will:

- Care for student's safety and well being
- Strive to achieve high standards of work and behaviour
- Encourage students to achieve their full potential as a valued member of the Pre 16 College community
- Provide a balanced and robust curriculum to meet individual needs
- Inform parents/carers of student progress at regular intervals
- Provide a Student Support Mentor who is responsible for providing support, reviewing progress and helping students to achieve success.
- Provide a secure, caring and welcoming environment
- Encourage students to take responsibility for their private property such as mobile phones, laptop computers and cameras. These items are not the responsibility of the college
- Provide information and guidance in relation to future careers, further and higher education
- Encourage students to develop a sense of pride in themselves and the College, encouraging them to strive towards reaching the highest possible standards in all their work and involvement with the College's activities
- Inform parents/carers if there are concerns about attendance, punctuality, behaviour or progress, and where relevant work with Kent County Council to support in line with our policies
- Respond sensitively and promptly to any concern or complaint raised by any student, parent/carers

Owner: Director of Education Improvement

Approving Body: Policy Committee

Stage of approval: Approved

Date of approval September 2022

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As a parent/carer I will:

- Agree to support the College by ensuring my child attends 100% of lessons, on time and properly equipped. Continual behaviour will result in the disciplinary policy being followed
- Agree to support the College on its policies of attendance, expectations and behaviour
- Agree to make prompt contact each morning of my child's absence in line with the attendance policy
- Agree to support my child with homework and independent study
- Agree to make the College aware of any concerns which may affect my child's behaviour
- Understand that by choosing an educational setting that may not be as close as the nearest mainstream school, it is my responsibility to ensure that travel can be provided/funded before committing to a place at the College as local authority transport support will not automatically be available.
- Agree that the College has a responsibility to contact help from outside agencies if my child is causing concern of a learning, behavioural or medical nature.
- Attend parent's evenings and any other meetings concerning the education and wellbeing of my child
- Support the College's Home/School Agreement

Discussions with parents/carers are a priority except where there are safeguarding concerns:

- I agree that my child should receive professional medical help in an emergency if I cannot be contacted
- I agree that services can be accessed by my child to help support their learning and wellbeing. College services such as Counselling and student support mentor is part of the Junior College offer.
- I agree to take every opportunity to praise child and to recognise and encourage their achievement.

As a student I will:

- Agree to attend the College for 100% of lessons, on time and properly equipped
- Agree to wear the uniform or PPE relevant to curriculum area (including yellow lanyard) and follow rules
- Agree to do my class work and independent study as well as I can
- Agree to respect the College's building and surrounding areas
- Agree to have my mobile phone turned off during lessons either in a bag or the provided phone pocket
- Do my best to help others and behave in a way which will not cause disruption in the College
- Agree to respect fellow students
- Agree to follow teacher instructions
- Agree to follow the Colleges Code of Conduct

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Signatures

Parent/Carer:

Student:

The College:

Date:
